

PERSONNEL – ALL PERSONNEL

SUBJECT: Clearance and Appointment

The administrative staff is responsible for making recommendations to the Board of Education for the initial appointment of qualified applicants for established vacancies.

Such recommendations shall be made at the next regular Board meeting after selection and, insofar as practical or possible, Board confirmation should precede the beginning date of employment. As provided by law, employment becomes valid only with the approval of the Board of Education.

A person must meet all of the following requirements before appointment to any position in the Jurupa Unified School District:

- a. Have on file a report of a negative tuberculosis examination, less than sixty days old, in the Personnel Office prior to the first date of assignment.
- b. Have been fingerprinted and been cleared by the California Department of Justice Criminal Record Check in accordance with the Education Code.
- c. Possess valid licenses and/or certificates required for the position.
- d. Be a citizen of the United States of America or have the legal right to remain permanently in the United States (Green Card).
- e. Every school district employee is required to sign an Oath of Allegiance to the United States of America.

Legal Reference:

EDUCATION CODE PENAL CODE

44332.6 502
44346.1 667.5
44830.1 1192.7
45122.1 11075-11081
45125 11105
45125.5 11105.3
45126 11140-11144
87408.6 13300-13305

GOVERNMENT CODE CODE OF
REGULATIONS, TITLE 11

6200-6203 703 708